

# Re-Rite™: **Hardcopy Conversion to Editable Files on The Fly**

- > Convert scanned documents to 16 editable file formats
- > Automatic optical character recognition (OCR) from the document feeder to the desktop including Word, Excel, and searchable PDF formats
- > Distribute the converted files to shared network folder, Email address, or both automatically
- > No “seat” license; fastest, most economical way to offer OCR to entire organization

Simply drop your document in the automatic document feeder and press a template button on the control panel to begin the scanning process.

Re-Rite receives the scanned document directly from the MFP, and converts the file and distributes it as defined in the template.

The converted file is then sent to folders or Email addresses or both on the network.

Toshiba Document Solutions combine Toshiba e-STUDIO systems with powerful software applications and targeted business process improvements to enable you to more effectively distribute, manage, and organize your documents.

One of these software applications is Re-Rite powered by Redmap Software. Re-Rite is a software service program that allows users to convert paper documents into editable file formats on the fly and then distribute those files to a shared network folder, an Email address or both. Re-Rite is accessed through the control panel on a Toshiba e-STUDIO multifunction device. The user simply inserts a document into the automatic document feeder and presses a template button on the control panel. Re-Rite then takes over and converts the file and distributes it as defined in the setup.

Because Re-Rite performs as a service in the background, there is only a single license rather than licensing by the number of users or number of devices. There is virtually no limit to the number of users and the number of devices that interact with Re-Rite. Re-Rite watches an “in” folder for scanned files, which it then converts and places in an “out” folder for retrieval.

## **Two Modes of Operation**

### *1 — Default Mode*

In default mode, the output file is a predesignated format. The document is received as a TIFF file and sent to an out or capture file. The file is then converted to the predesignated format and then distributed to the shared folder, Email address or both that was established at setup. All documents are converted to a single format and sent to the same location that is designated during setup.

## 2 — Batch Mode

Using Batch Mode, the user establishes preconfigured conversion/distribution template buttons on their e-STUDIO device. The file is scanned into the Re-Rite server. The file is then converted to the presdesignated format and distributed to named folders or Email addresses or both on the network.

### Features

#### *Automatic OCR*

With the press of a single button, Re-Rite automatically sends a scanned document to the Re-Rite server and optical character recognition is performed on the document — a completely “hands off” process.

#### *Automatic Document Distribution*

Converted files are sent via the network to a named shared network folder, or to a named Email address, or both once the document is scanned or a fax message is received and converted.

### Conversion to 16 possible editable formats:

- > Microsoft Word
- > Microsoft Excel
- > PDF Text (Text Only)
- > PDF Image Substitution Text
- > PDF Image on Text (Text Under Image)
- > Rich Text Format
- > HTML
- > Comma Separated Value (Unicode and ANSI encoding)
- > Open eBook (.lit)
- > Tabular Data Format (Unicode and ANSI encoding)
- > Unformatted Text (Unicode and ANSI encoding)
- > Formatted Text (Unicode and ANSI encoding)

### OCR support for 17 languages:

Czech	Danish	Dutch	English	>
Finnish	French	German	Greek	>
Hungarian	Italian	Norwegian	Polish	>
Portuguese	Russian	Spanish	Swedish	>
Turkish				>

### Re-Rite

Using Re-Rite and Toshiba e-STUDIO hardware, you are able to convert your hardcopy documents and/or incoming facsimile messages automatically and route them to where they are needed, automatically. Call your Toshiba representative today for more information on how Re-Rite and other Toshiba Document Solutions can help your organization.

Effective Documents, Properly Distributed for Less Cost

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